



AMCOMET Africa Hydromet Forum 2017
African Union Commission (AUC) Headquarters
Addis Ababa, Ethiopia
September 12 – 15, 2017

REGISTRATION

Registration will take place at the African Union Commission (AUC) Headquarters on September 12, 2017 starting from 8:30am. Participants should register for the conference at:

African Union Headquarters: (New Conference Center Gate)

Roosevelt Street (Old Airport Area)
W21K19 Addis Ababa, Ethiopia
Tel: (251) 11 551 77 00
Fax: (251) 11 551 78 44

Please do not come to the African Union Commission HQ Main Gates for registration.

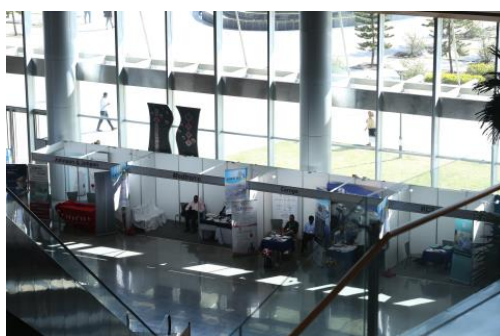
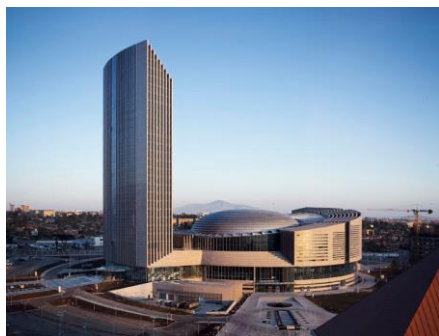
The Forum is open to delegates by invitation only. If you require an invitation, kindly write to: rlovatelli@worldbankgroup.org.

All participants must also register in advance at the following website:
<https://www.gfdr.org/amcomet-africa-hydromet-forum-2017>

There will also be pre-registration in person on September 11, from 12:00 noon – 6:00pm at the **Elilly Hotel**, Guinea Conakry St, Addis Ababa, Ethiopia.

ARRIVAL AT VENUE

Upon your arrival on September 12 at the AUC New Conference Center gate, the organizers will be there to greet and guide you through security and registration. Once registered you will pass security to enter the AUC New Conference Center. Please make sure to bring **government-issued photo-IDs or passports** to identify yourself to the security officers and for registration.



Interior
and
exterior of
AUC HQ

Monday, September 11

(Elilly Hotel, Guinea Conakry St, Addis Ababa)

Pre-Registration 12:00-6:00pm

Day 1 – Tuesday, September 12 – Expert segment

Transportation to AUC: 7:30am in front of your Hotel

Registration 8:00-9:00am

Exhibit: All day

Conference times: 9:00am - 7:00pm

Transportation to Hotels: 7:00pm

Day 2 – Wednesday, September 13 - Expert segment

Transportation to AUC: 7:30am in front of your Hotel

Registration 8:00-9:00am

Exhibit: All day

Conference times: 9:00am - 6:30pm

Transportation to Hotels: 6:30pm

Day 3 – Thursday, September 14 – Expert & Ministerial Segment

Transportation to AUC: 7:30am in front of your Hotel

Registration 8:00am-9:00am

Exhibit: All day

Conference times: 9:00am-5:30pm

Reception: 6:00pm [AUC]

Transportation to Hotels: Starts at 7:30 pm

Day 4 – Friday, September 15 – Ministerial segment

Transportation to AUC: 7:30am in front of your Hotel

Registration: 8:00am-9:00am

Exhibit: All day

Conference times: 9:00am-12:30pm


Press Conference: 12:30pm-1:30pm

Closing Lunch: 1:30pm-2:30pm

Transportation to Hotels: 2:45

Follow us on Twitter and other social media at: [#AFRICAHYDROMET17](https://twitter.com/AFRICAHYDROMET17)

Download the AMCOMET Africa Hydromet Forum APP

- Go to Apple or Android app store
- Search for IFC Connect and download
- Within the app, AMCOMET Africa Hydromet Forum will appear a few days before the event. Look for this logo: 
- Click on logo, there is no password
- Event dates and information will be displayed accordingly
- Participants may also upload photos and leave comments

HYDROMET MARKETPLACE

The HYDROMET MARKETPLACE will take place at the Exhibit Hall located at African Union Headquarters, Lobby A of the Medium Conference Hall of the AUC New Conference Center, at the right wing of the Nelson Mandela Hall. The exhibition will last four days i.e. September 12 -15, 2017 from 9:00pm to 5:30 pm.

The list of exhibitors can be found in the APP.

HOTELS

If you have not already booked your hotel, you can contact one from the list below. All hotels are close to each other. All participants will receive complimentary breakfast at their hotel. You will be shuttled daily to the conference venue free of cost.

- Sheraton Hotel
Address: Taitu Street, Addis Ababa 1000, Ethiopia
Tel: +251 11 517 1717
Contact: Getachew Meles
Email Getachew.melese@luxurycollection.com
Tel: +251 115171717
- Capital Hotel & Spa
Address: 22 Mazoria, Haile G/Slassie Avenue, Addis Ababa, Ethiopia
Tel: +251 1 16 67 21 00
Contact: Rahel Teka
Email rteka@capitalhotelandspa.com
Tel: +251912029348
- Elilly Hotel :
Guinea Conakry St, Addis Ababa, Ethiopia
Tel: +251 92 272 8318
Contact: Kidist Regassa
Email: kidist.regasa@elillyhotel.com
Tel: +251 115587777

COST OF PARTICIPATION

Registration is free of charge. Please note however that you or your institution will be responsible for covering your travel costs, accommodation, subsistence and any other costs such as visa fees, taxi, travel insurance, etc. if you are not sponsored by any one of the organizers of the Forum.

VISA

Please read the following very carefully:

Due to the high number of confirmations for the African Hydromet Forum, the World Bank has made arrangements with the Federal Government of Ethiopia to grant visas upon arrival to all participants who are formally invited by the organizers.

Kindly note that you will require a copy of the formal invitation letter and \$US50.00 as the visa fee in order to receive your visa upon arrival.

In order to enable the government to process the visa upon arrival, every participant must register online at <https://www.gfdrr.org/amcomet-africa-hydromet-forum-2017> and email a scanned copy of her/his passport to africahydrometforum@worldbank.org no later than **Friday, August 25, 2017**.

Any submissions received after August 31, will have less likelihood of approval for visa upon arrival. We appreciate your kind attention and prompt action on this request.

TRANSPORTATION

Getting to and from the Airport:

You will need to make your own arrangements for getting from to/from the hotel.

There will be a booth representing the Sheraton, Elilly and Capital hotels as you get out of immigration into the Arrival Hall of the Bole International Airport. They will provide

courtesy shuttles, kindly approach your respective hotel booth and they will guide you to the shuttles. They will be informed of your names, arrival and departure times.

To and from the conference venue:

A conference shuttle will transport participants from hotels to and from the conference venue every morning and evening. **Conference Bus schedules will be communicated through the APP.**

INTERPRETATION

Simultaneous interpretation will be provided in Arabic, English, French and Portuguese during the plenaries and in some breakout sessions.

OTHER USEFUL INFORMATION

INTERNET ACCESS

Wi-Fi [Wireless Internet access] is available free of charge throughout the event venue to all conference attendees. Secure password information will be posted at the conference facility.

EVENT ATTIRE

Formal Business attire or formal national dress are recommended

CURRENCY

The local currency is the Ethiopian Birr (ETB). Birr is available in denominations of 1, 5, 10, 50, and 100. The currency exchange rate is approximately 1 USD + 20 Birr.

ATMS

ATM/cash machines are found throughout Addis Ababa. Dashen Bank is a principal member of both Visa and MasterCard International and has deployed 55 ATMs in Addis Ababa. There are two ATMs at the Sheraton Hotel.

WEATHER

In Addis Ababa, the month of September is characterized by gradually rising daily high temperatures, with daily highs increasing by 3°F, from 67°F to 70°F over the course of the month, and rarely exceeding 73°F or dropping below 64°F.

Daily low temperatures are around 53°F, rarely falling below 49°F or exceeding 56°F. Occasional rains are also common in the month of September.

CONTACT INFORMATION

If you have any questions regarding logistics and/or details about the event, please send an email to: Roberta Lovatelli (rlovatelli@worldbankgroup.org) with the subject line: Forum Inquiry.

We look forward to welcoming you in Addis Ababa.