

## SRFF Technical Assistance Application Form

**A1. Proposed Project Title:** \_\_\_\_\_

### A2. Proponent Information

Name:		Position:	
Organization:			
Address:			
Telephone:	Fax:	Email:	

### A3. Geographic Focus of Proposed Activity

	Global <i>(please specify)</i> :
	Regional <i>(please specify)</i> :
	Individual Country <i>(please specify)</i> :
	Multi-Country <i>(please specify)</i> :
	<i>Provide a concise justification for multi-country activity here:</i>

**A4. Government Endorsement of Country-Specific Activities:** *Please indicate the name and corresponding details for the government authority endorsing this proposal. There must be clear evidence of government ownership of activities proposed here. Attach additional info in E1.*

Name of responsible official:	
Position:	
Ministry/Agency:	Country:
Tel:	Fax: Email:

**B1. Proposed Activity:** *Briefly describe [in 500 words or less] the activities proposed under this project*

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**B2. Nature of Proposed Activity:** Check the box which specifies the primary nature of the proposed activity (P) and where applicable, check one or more boxes which reflect secondary natures (S).

Primary (P) one only	Secondary (S) One or more	
		<b>Emergency Management:</b> Devising strategies for emergency management, preparedness mechanisms, etc.
		<b>Risk Reduction:</b> Support to designing mechanisms related to disaster risk reduction
		<b>Recovery Assessment:</b> Advice on the design and implementation of assessments, including studies and drafting of instruments.
		<b>Recovery Planning:</b> Support to the design and implementation of disaster recovery plans that reflect some measure of innovation, and offer potential demonstration effects. ies.
		<b>Analytical and Advisory Services:</b> Studies defined here. Includes national, sub-national and sector stud
		<b>Recovery Sector Work:</b> Activities focusing on the identification, promotion and dissemination of best practice relating to disaster recovery.
		<b>Advocacy, Training and Consensus Building:</b> Activities aimed at building consensus among stakeholders for appropriate policy, regulatory and institutional reforms.
		<b>Institutional Capacity Building:</b> Activities aimed at building government capacity in disaster recovery and in the regulation of disaster mitigation, response, recovery, climate change adaptation.

**B3. Objective, activities and expected outputs of the proposed Activity:** Briefly describe [in 500 words or less] the objective of the activity proposed for GFDRR funding. The proposed activity should clearly link ongoing recovery activities.

**B4. Primary Type of Deliverable:** (e.g., study/report, survey, assessment, plan, economic and financial analysis, training, seminar, workshop, other kind of deliverables).

**B5. Activity Outcome and Impact Assessment:** Summarize the key indicators against which the success of the activity might be judged.

**B6. Time Frame of the proposed Activity:** describe duration and timing.

**C1. Consistency with GFDRR Mission:** Describe briefly how this specific activity would contribute to GFDRR's overarching objective of reducing vulnerabilities to hazards and help eliminate poverty and achieve sustainable development.

**C2. Coordination Issues:** Describe how the proposed activity is related to recently completed, ongoing or proposed activities funded by international financial institutions or official donors, and list these activities and their sponsoring agency. What measures have been taken to ensure that the activity is not in conflict with programs or activities of donors, including the World Bank? Also include here coordination with other development partners in terms of project preparation.

**D1. Implementation Approach and Schedule:** Briefly describe each element of the implementation approach: (a) the implementing entity (e.g. consultants, government officials, etc); (b) for country-specific activities, key counterpart institutions; (c) measures to involve key stakeholders; and (d) how the output of the activity is proposed to be disseminated, including its target audience. Indicate a beginning and end date, as well as major milestones. If a multi-phased approach is proposed, include indicative timing for all major activity phases.

**D2 Financing Plan of the proposed Activity:** present a summary budget that contains the main components. If co-financing is not yet approved, indicate the status of the request and any relevant timing (it is particularly important to indicate any estimates of government cash or in-kind contributions).

Major Components	GFDRR Request (US\$)	Co-financing		Total Cost (US\$)
		US\$	Source (e.g., government cash or in-kind contributions; proponent's own resources, donor funds)	
Consulting Services (fees, travel, per diem)				
Task Team Supervision Cost <sup>1</sup> (fees, travel, per diem)				
Dissemination Costs (Translation, editing, publication, etc.)				
Logistics (Training, workshops, conference facilities, stakeholder consultation, etc.)				
Pilot Works (please specify and provide rationale for use)				
Other (please specify)				
Total Financing/Costs				

**D3. Quality Assurance Mechanisms, Replication, Scaling Up, Monitoring and Evaluation:** Describe the measures that will be in place to ensure the activity is subject to independent quality review (e.g., external peer reviewer or advisory groups. Briefly describe how experience and lessons learned in proposed activity will be scaled up, disseminated.) Describe specific performance indicators and how these will be monitored during project implementation.

<sup>1</sup> This is limited to 10% of the proposed total GFDRR Request. In exceptional conditions, this may be considered for up to 15% of total GFDRR request.

**E1. Additional and Supporting Information:** *Include any additional information that may be useful in evaluating the proposal (e.g., related activities which may have been undertaken; planned follow-on activities; etc.). List all supporting material including, where appropriate, government approval letters, and terms of reference. To the extent possible, please attach these materials as electronic files if submitting application by electronic mail. Where material has been sent to GFDRR separately from this application, indicate the date and form (e.g., fax, courier, etc.) of transmission to GFDRR.*

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Electronic versions of the Track III Application Form are available at **[www.GFDRR.org](http://www.GFDRR.org)**

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Email the completed form to:

[Application@GFDRR.org](mailto:Application@GFDRR.org) with a copy to [dwielinga@worldbank.org](mailto:dwielinga@worldbank.org)

Or mail the completed form to:

**GFDRR Secretariat  
The World Bank  
MSN MC5-512  
1818 H Street NW  
Washington, DC 20433 USA**